

The UND Aerospace Foundation (UNDAF) is seeking a **Lead Flight Instructor** to join our expanding team in Mesa, AZ. The Lead Flight Instructor will be an integral part of our flight management team with the opportunity for internal growth within the organization.

About UNDAF:

We are a 501(c)(3) non-profit organization, organized in 1985 to support the Odegard School of Aerospace Sciences at the University of North Dakota through Aviation related training, research, and development. We have over 100 employees, with locations in Grand Forks, ND and Mesa, AZ.

Your Focus:

- Conduct flight instruction in the various makes and models of aircraft utilized by the UNDAF. Will be required to have approximately 500 contact hours per year, which includes observation, standardization, and flight instruction.
- Assist the Phoenix Chief and Assistant Chief Flight Instructors to safely oversee the flight training program operated by UNDAF in Phoenix, AZ.
- Assist in safety conducting the flight training programs at the UNDAF Flight Training Centers using SMS principles.
- Primary administrative responsibility will be supervision of a team of line flight instructors, providing guidance and organization of instructor workload, student supervision and mentoring of instruction practices and procedures.
- Assist the Phoenix Chief and Assistant Chief Flight Instructors to develop and monitor flight and ground training courses and tools for flight training, develop and recommend methods and processes to improve the quality of training, maintain communication with appropriate course manager to ensure the Flight Training Center has the same tools available as JDOSAS to provide the highest quality of flight training.
- Assist the Phoenix Chief Flight Instructor and Site Manager in other duties as assigned for the purpose of fulfilling UNDAF's goals and obligations to its partners and customers.

Qualifications:

- 2-year degree or equivalent flight experience.
- Commercial Pilot Certificate with instrument rating.
- CFI-Airplane with Instrument.
- Current Medical Certificate necessary.
- Good interpersonal skills, strong customer service abilities, and positive attitude.
- High level of attention to detail in maintaining regulations and policies.
- A willingness to work the hours required to achieve desired results; schedule flexibility is a must.

Package:

- Salary starting at \$50,000.00, with the potential for salary adjustments occurring annually depending upon performance, certifications, and adequate funding.
- Health insurance with 100% premium paid for single or family coverage: single dental with family coverage optional.
- 10 paid holidays, PTO accrual starting at 12 days' vacation and 12 days sick leave annually.
- 401K – Employer match of 2 to 1, up to 12% to your 6%.
- Long term disability and life insurance.

If you or someone you know is interested in this position, please send resume, cover letter, and three references to jobs@undaerospace.com by January 25th, 2024, to ensure full consideration.

Any questions or want further information, please contact jobs@undaerospace.com.

UNDAF is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, age, color, religion, gender, gender identity, sexual orientation, national origin, disability, protected Veteran status, or any other protected category under applicable state/federal law.